

**Penobscot County Commissioners' Meeting Minutes October 29, 2025
10:00 AM Commissioners Daniel Tremble, Andre Cushing and David Marshall**

#2510

Roll Call -

Commissioner Marshall opened the meeting at 9:01 AM from the Probate Courtroom with all Commissioners, Treasurer Mower, and Administrator Adkins present. Commissioner Cushing arrived at 9:17 AM

Pledge of Allegiance – EMA Director Chris Fox led the pledge.

Approval of Meeting Minutes -

Commissioner Tremble made a motion to approve the October 15, 2025 Commissioner meeting minutes. Commissioner Marshall seconded the motion. A vote to approve passed 2-0. Signed.

Agenda Modification –

Commissioner Tremble moved to approve the changes on the agenda. Commissioner Marshall seconded the motion. A vote to approve passed 2-0.

Public Comment – None

Property Updates –

David Hughes from Epstein Realty reported the following:

- After discussion on the land acquisition on the Hampden parcel, Commissioner Tremble moved to approve \$40,000 for the 2nd payment. Commissioner Marshall seconded the motion. A vote to approve passed 2-0.
- After discussion on the former Y property located at 127 Hammond Street, it was decided to wait until more information is received as there are too many unknowns.

UT Update –

Director Buswell brought back the request from Millinocket Fire:

- The PILT fund request from Millinocket Fire for a Mule II Litter Wheel was postponed to next week.

Administrative Update –

Administrator Adkins presented the following :

- Discussion on the Budget Advisory Committee. Commissioners will provide contact information to Mary Anne.
- Further discussion on the Municipal Budget Advisory Panel

Commissioners Budget Reviews –

Dept. 34 – Program Donations 2026 Budget Presentation

The following eight program donations were reviewed:

- Tamar Mathieu - Rape Response - \$3,500
- Boyd Kronholm – Bangor Area Homeless Shelter - \$15,000
- Liz Breault – B.I.L.L.S. - \$23,500 (Increase of \$1,000)
- Bryan Hardison - Orono Haz Mat Team - \$27,000
- Robert Fickett – BARN - \$20,000
- Kristen Wortman – Pine Tree Hospice - \$2,000 (Increase of \$500)
- Stephanie Larouche – Hirundo Wildlife Refuge - \$12,000
- Joseph Hartel – Together Place Peer Run - \$15,000 (Increase of \$5,000)

Overview includes: 2026 / Total Proposed Expenditures - \$118,000 (Increase \$6,500)

Commissioner Tremble moved to flatline the budget same as the 2025 budget with no increases. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 35 – Penobscot County Extension Services 2026 Budget Presentation

Administrator Theresa Tilton presented the 2026 Budget for Dept. 35/ Penobscot County Extension Services. Overview includes:

- 2026 / Proposed Expenditures - \$105,378 (Increase \$5,018) Revenues - \$ 0

Commissioner Tremble moved to flatline the budget same as the 2025 budget (\$100,360) with no increases. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 36 – Penquis 2026 Budget Presentation

Kara Hays presented the 2026 Budget for Dept. 36/ Penquis. Overview includes:

- 2026 / Proposed Expenditures - \$25,000 (Increase \$0) Revenues - \$ 0

Commissioner Marshall moved to approve the budget as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.

Dept. 38– Soil Conservation 2026 Budget Presentation

Administrator Adkins presented the 2026 Budget for Dept. 38/ Soil Conservation. Overview includes:

- 2026 / Proposed Expenditures - \$106,610 (Increase \$3,328) Revenues - \$ 0

Commissioner Marshall moved to approve the budget as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.

Dept. 39 – Labor Relations 2026 Budget Presentation

Administrator Adkins presented the 2026 Budget for Dept. 39/ Labor Relations. Overview includes:

- 2026 / Proposed Expenditures - \$3,000 (Increase \$0) Revenues - \$ 0

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 40 – Wage Adjustment 2026 Budget Presentation

Administrator Adkins presented the 2026 Budget for Dept. 40 / Wage Adjustment. Overview includes:

- 2026 / Proposed Expenditures - \$5,000 (Increase \$0) Revenues - \$ 0

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 30 – EMDC 2026 Budget Presentation

Lee Umphrey presented the 2026 Budget for Dept. 30 / EMDC. Overview includes:

- 2026 / Proposed Expenditures - \$63,000 + \$2K PILT (Increase \$ 0) Revenues - \$ 0

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 31 – Loans and Interest 2026 Budget Presentation

Administrator Adkins presented the 2026 Budget for Dept. 31 / Loans and Interest. Overview includes:

- 2026 / Proposed Expenditures - \$651,542 (Increase \$12,500) Revenues - \$ 0

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 32 – Building Improvement 2026 Budget Presentation

Director MacDonald presented the 2026 Budget for Dept. 32 / Building Improvement. Overview includes:

- 2026 / Proposed Expenditures - \$120,000 (Increase \$0) Revenues - \$ 0

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 2 – HR 2026 Budget Presentation

Director Dyer presented the 2026 Budget for Dept. 2 / HR. Overview includes:

- 2026 / Proposed Expenditures - \$393,388 (Increase of \$108,835) Revenues - \$ 0

Commissioner Marshall moved to approve the budget as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.

Dept. 3 – EMA 2026 Budget Presentation

Director Fox presented the 2026 Budget for Dept. 3 /EMA. Overview includes:

- 2026 / Proposed Expenditures - \$561,095 (Increase of \$18,394) Revenues - \$ 192,745

Commissioner Tremble moved to reduce the budget \$28K (\$533,095). Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 5– DA 2026 Budget Presentation

ADA Lynds and Office Manager Higgins presented the 2026 Budget for Dept. 5/ DA. Overview includes:

- 2026 / Proposed Expenditures - \$1,824,208 (Increase of \$100,650) Revenues - \$ 61,000

Commissioner Tremble moved to modify the budget as presented with a total savings of \$48K (\$1,747,603). Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 6 – Commissioners 2026 Budget Presentation

Administrator Adkins presented the 2026 Budget for Dept. 6/ Commissioners. Overview includes:

- 2026 / Proposed Expenditures - \$436,348 (Increase of \$45,805) Revenues - \$ 146,500

Commissioner Marshall moved to modify the budget with no stipends (\$430,134) . Commissioner Cushing seconded the motion. A vote to approve passed 2-1. Commissioner Tremble opposed.

Dept. 7 – Finance 2026 Budget Presentation

Director Palmer presented the 2026 Budget for Dept. 7/ Finance. Overview includes:

- 2026 / Proposed Expenditures - \$518,193 (Increase of \$68,018) Revenues - \$ 0

Commissioner Marshall moved to approve the budget as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.

Dept. 8– Buildings 2026 Budget Presentation

Director MacDonald presented the 2026 Budget for Dept. 8/ Buildings. Overview includes:

- 2026 / Proposed Expenditures - \$1,476,938 (Increase of \$30,674) Revenues - \$ 0

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 10– Deeds 2026 Budget Presentation

Register Bulay presented the 2026 Budget for Dept. 10/ Deeds. Overview includes:

- 2026 / Proposed Expenditures - \$465,331 (Increase of \$11,724) Revenues - \$ 1,100,000

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 11 – Probate 2026 Budget Presentation

Register Simmons presented the 2026 Budget for Dept. 11 / Probate. Overview includes:

- 2026 / Proposed Expenditures - \$650,650 (Increase \$33) Revenues - \$ 288,371

Commissioner Marshall moved to approve the budget as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.

Dept. 12 – Sheriff 2026 Budget Presentation

Sheriff Morton presented the 2026 Budget for Dept. 12 / Sheriff. Overview includes:

- 2026 / Proposed Expenditures - \$9,568,101 (Increase \$167,767) Revenues - \$ 2,715,309

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 13 – Civil 2026 Budget Presentation

Sheriff Morton presented the 2026 Budget for Dept. 13 / Civil. Overview includes:

- 2026 / Proposed Expenditures - \$608,317 (Increase \$ 32,789) Revenues - \$ 469,600

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 14 – UT 2026 Budget Presentation

Director Buswell presented the 2026 Budget for Dept. 14 / UT. Overview includes:

- 2026 / Proposed Expenditures - \$209,666 (Increase \$ 5,537) Revenues - \$ 107,425

Commissioner Marshall moved to approve the budget as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.

Dept. 15 – IT 2026 Budget Presentation

Director Tenney presented the 2026 Budget for Dept. 15 / IT. Overview includes:

- 2026 / Proposed Expenditures - \$1,071,597 (Increase \$ 42,481) Revenues - \$ 10,000

Commissioner Marshall moved to approve the budget as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.

Dept. 18 – MPERS (Retirement) 2026 Budget Presentation

Administrator Adkins presented the 2026 Budget for Dept. 18 /MPERS/Retirement. Overview includes:

- 2026 / Proposed Expenditures - \$4,200 (Increase \$ 700) Revenues - \$ 0

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 19 – Health and Safety 2026 Budget Presentation

Administrator Adkins presented the 2026 Budget for Dept. 19 /Health and Safety. Overview includes:

- 2026 / Proposed Expenditures - \$6,000 (Increase \$ 0) Revenues - \$ 0

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 9 – Jail 2026 Budget Presentation

Sheriff Morton presented the 2026 Budget for Dept. 9 / Jail. Overview includes:

- 2026 / Proposed Expenditures - \$16,274,670 (Increase \$ 595,908) Revenues - \$ 16,274,670

Commissioner Marshall moved to approve the budget as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.

Dept. 21 – Jail Cap 2026 Budget Presentation

Sheriff Morton presented the 2026 Budget for Dept. 21 / Jail Cap. Overview includes:

- 2026 / Proposed Expenditures - \$12,613,875 (Increase \$4,019,816) Revenues - \$ 0

Commissioner Marshall moved to approve the budget as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0

Dept. 22 – County Insurance 2026 Budget Presentation

Administrator Adkins presented the 2026 Budget for Dept. 22 / County Insurance Overview includes:

- 2026 / Proposed Expenditures - \$105,000 (Increase \$ 0) Revenues - \$ 0

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 24 – Bridge 2026 Budget Presentation

Administrator Adkins presented the 2026 Budget for Dept. 24 / Bridge. Overview includes:

- 2026 / Proposed Expenditures - \$100 (Increase \$ 0) Revenues - \$ 0

Commissioner Marshall moved to approve the budget as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.

Commissioners Update –

- After discussion, Commissioner Marshall moved to approve weekly meetings to resume starting immediately. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.
- The appointment of a Deputy Treasurer will be tabled until next week.
- After discussion on the Katahdin Economic Development Contract with EMDC, Commissioner Tremble moved to not renew the contract for the Katahdin Economic Development. Negotiations will take place at a later date. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Approval of Warrants-

Payroll Warrant	10.17.25 \$ 240,913.81	10.24.25 \$ 355,277.56
A/P General Fund	10.22.25 \$ 100,006.99	10.29.25 \$ 279,646.47
A/P PRCC Bond	10.22.25 \$ N/A	10.29.25 \$ 275,591.75
A/P Unorg Terr	10.22.25 \$ 8,843.54	10.29.25 \$ 15,774.22
A/P UT TIF	10.22.25 \$ 46,820.49	10.29.25 \$ N/A
A/P ARPA	10.22.25 \$ 15,526.42	10.29.25 \$ 5,576.46

Commissioner Marshall made a motion to approve the warrants per Item H on the agenda. Commissioner Tremble seconded the motion. A vote to approve passed 3-0. Signed.

Payroll status changes signed for: Scott Adkins, Brenda Palmer, Ryan Buck, Cheri Heaps, Jayme Chenoweth, Alexis Malone, Mary Anne O'Kelly, Levi Thompson, Noah Tamulonis, and Rebecca Bryant

Commissioner Tremble made a motion to go into Executive Session at 11:43 AM under 1 M.R.S.A. § 405 (6) (D) / Contract Matter. Commissioner Marshall seconded the motion. A vote to approve passed 3-0. Present were: Commissioners, Treasurer Mower, Administrator Adkins, Director Lavoie, Deputy Fitzgerald and Director Dyer. Session ended at 12:16 PM

Dept. 4 – PRCC 2026 Budget Presentation

Director Lavoie presented the 2026 Budget for Dept. 4 / PRCC. Overview includes:

- 2026 / Proposed Expenditures - \$4,565,703 (Increase of \$148,593) Revenues - \$ 233,167

Commissioner Tremble moved to approve the budget as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Action Taken -

Commissioner Tremble made a motion to go into Executive Session at 12:19 PM under 1 M.R.S.A. § 405 (6) (D) / Contract Matter. Commissioner Marshall seconded the motion. A vote to approve passed 3-0. Present were: Commissioners, Treasurer Mower, and Administrator Adkins. Session ended at 1:31 PM

Commissioner Tremble moved to adjourn the meeting at 1:35 PM. Commissioner Marshall seconded the motion. A vote to approve passed 3 -0.

Signature Page

Certified By:

Administrator, Scott Adkins

Andre E. Cushing, III, Chair

Daniel J. Tremble, Commissioner

David S. Marshall, Commissioner